



# AESD EXECUTIVE BOARD MEETING MINUTES

March 4, 2022 // Virtual- Zoom // 1:00pm– 3:00pm

## Executive Board

### President

Vacant

### Vice President

Marcia Henkle, NCESD

### Members

June Sine	NEWESD 101
James Sebree	ESD 105
Darlene Stickel	ESD 112
Dale McDaniel	CRESO 113
Cliff Huenergard	OESD 114
Mehret	
Tekle-Awarun	PSESD 121
Terry Brandon	ESD 123
Marcia Henkle	NCESD 171
Merle Kirkley	NWESD 189

## Superintendents

Mike Dunn	NEWESD 101
Kevin Chase	ESD 105
Tim Merlino	ESD 112
Dana Anderson	ESD 113
Greg Lynch	OESD
John Welch	PSESD
Darcy Weisner	ESD 123
Michelle Price	NCESD
Larry Francois	NWESD

## Legislative Liaison

Melissa Gombosky

## Executive Director,

## AESD/OSPI Network

Jessica Vavrus

- I. **Welcome/Introduction** **Lead:** Vice President, Marcia Henkle  
**NOTES:** Marcia opened the meeting at 1:00pm. Marcia asked for introductions from board members. Board members introduced themselves in ESD order.
- II. **Consent Agenda (Action)** **Lead:** Vice President, Marcia Henkle  
**Actions:** Marcia called for a vote to approve today's agenda and the 11/18/21 meeting minutes.
  - Jim moved to approve.
  - Dale seconded.
  - All approved.**NOTE:** All meeting materials can be [found here](#).

## Information

### III. **Legislative Updates** **Lead:** Melissa Gombosky

#### **NOTES:**

Melissa shared a slide deck and summary of the Legislative Session to-date:

- Day 54 of 60 day session and the opposite chamber cut off today
- Waiting for budget reconciliations- operating, transportation, and capital budget
  - Senate budget is 63.6 Billion – 23% increase, House budget 64.5 Billion – 26% increase
- Other context: Douglas county superior court – ruled capital gains tax not constitutional, \$1.2 B loss over 4 years

#### **Key K-12 issues**

- Enrollment stabilizations
- Staffing allocations- update to prototypical model
- Pupil transportations- update to STARS formula
- SB 5487 Voluntary Consolidation incentive, providing additional capital dollars
- HB 1699- Just died in the last few hours, would have allowed retired teachers to come back without impacting retirement
- SB 5155 – 5pm bill today, would create legal liability for districts that are sued with a judgement against the district
- HB 1162 Grad pathways – would allow exhibition pathway. Died in senate, being debated in house with funding amendment to bring back to life

**Overall:** Budget investment in key issues. ESD Funding in Senate budget of \$1.2 m ongoing.

#### **AESD issues & engagement**

- Foundational funding request of 3.3m, provided 1.2m, negotiations in progress
- SEBB/PEBB bill- All ESDs will move to SEBB
- SEBB funding for represented employees- on to Governor
- Financial Lit – SB 5720- ESDs could work with FEPPP to support
- ESD Elections – HB 1974 move board elections to WSSDA or coordinate rather than OSPI. Purpose of streamlining process
- Prejudgment interest bill
- Para-education training – 1942 supported quicker timelines of training

#### **Board Discussion:**

- Question about exhibition pathway- Performance pathway with portfolio is personalized, rigorous, and we find it appropriate
- Question about COLA issue- IPD COLA increase, came out at 2.4% WA ed assoc. amended it to 4.7 in Senate, House 5.5. Still negotiating.

#### IV. AESD Network Updates Lead: Tim Merlino

##### **NOTES:**

*Tim and Jessica shared an overview presentation (slides) that provided high level updates on the three AESD Strategic Plan Goals.*

##### **Goals:** Jessica Vavrus

1. Strategic Relationships- Many partnerships in Districts, OSPI, State, DCYF, Leg, WASA, AWSP, CSTP, DOH, HCA, and strengthened relationships with Sovereign Tribal Nations
2. Grow the Network – Tremendous growth in delivery of statewide initiatives in Learning, Student Supports, and Operations. Explanation of champions, regional initiatives, and funding mechanisms
3. Tell Our Story- Development of network branded communications tools such as 1-pagers and templates, program eval team, Greater outreach to weave story into timely issues, growing commitment for communications support

##### **Revenue Snapshot:** Tim Merlino

Total revenue \$102,429,795, new revenue for 21/22 23% increase.

- Almost 420m ESD network budget
- Core funding ROI \$53.16 in services
- 53% increase in per-student services over 7 years with ½ growth in two years between 20-22

##### **Impact examples**

- Distance learning support- LMS solutions
- Inclusionary Practices- supported over 140 school and district teams to implement universal design
- Behavioral and mental health

## **Discussion & Action Items**

#### V. Redesign Process Update & Strategic Plan Considerations Lead: Tim Merlino

**NOTES:** *Tim facilitated an update on the Redesign process and referenced several of the following materials: [2021 Design Document](#) and [Bold Steps summary/graphic](#); [Bold Step 3 Artifacts](#) (Finalized Exec Director Job Duties, Evaluation Process, Operating Agreements); [AESD Governance Documents & Structures Document](#) (Feb. 2022); [AESD 2019-2021 Strategic Plan 1-pager](#)*

##### **Discussion:**

- Growth spurred redesign, showing in presented budget.
- Bold Steps- next generations of the WAESD network-4 bold steps (see reference materials)

##### **Bold step updates:**

- Model for initiative leadership- remember network staff options
- Integrate the fiscal side into the process
- Be explicit about communication processes
- Clarify who's involved when and what roles are
- Developing and piloting business model- initial work to begin fall 22

##### **Considerations for next steps:**

- Consider network redesign goals in light of statutory language and differences between AESD as an association (board member support) and AESD as a network (statewide delivery system), two bodies of work with different statutory definitions and needs.
- AESD budget is approved through local ESD budgets
- Phased approach for next steps- Employment for Jessica and other staff must be part of next steps and will involve Constitutional review
- Can contract with WSSDA or OSPI for staff currently. Legal counsel did not think it was an issue to contract with others.

##### **How might the role of the executive board be considered in light of:**

- AESD as membership association?
- AESD as network?

##### **Questions, thoughts, and next steps**

- Get terms appropriate for next phase of work, and get roles established.
- Defining membership association.

- Give input, advise, support initiatives. Would like to be a part of discussion when starting new initiatives when possible. Tim- Difficulty with speed of initiatives.
- Legal counsel on RCW? AAG says need to make changes to interlocal agreement for hiring. Fixing interlocal agreement may be enough. Keep in mind that 1 in 3 Supts will be new 22/23 school year, will need to think of onboarding.
- Make sure association is disconnected from the hiring process. One of the drivers for phased in approach is that so many Supts are new.
- Is there a formal process for onboarding new Supts to AESD?
- How should we consider the strategic plan moving forward? Continue/extend goals? Accountability and reporting?
- Next steps: include update in upcoming meetings and have full, in-person discussion on Strategic Plan at June meeting

**VI. AESD Constitution Revision Update – Bold Step 2 Leads:** Terry Brandon, Marcia Henkle (Jessica Vavrus, Darcy Weisner, Tim Merlino)

**NOTES:** The summary of proposed modifications to the current AESD constitution was shared; including recommendation of a phased approach for changes to be made this year and possible future changes as a result of the Redesign and work on updating the Interlocal Agreement.

**Phase one April 2022**

1. General cleanup:
2. Align program and practice of the board’s operations and officers roles
  - a. Update officers to consist of just a president and vice president
  - b. Remove president emeritus as an office of the board
  - c. Possible change in vice president now to president elect
  - d. See document for all proposed updates
3. Provide more clarity and the purpose per statutory language

**ACTION:**

- Merle moved to advance to full membership Annual meeting.
- Jim seconded the motion.
- The board voted to advance the revision to the full membership for a vote.

**VII. 2022 Membership Meeting Format & 2023 Annual Conference Considerations Leads:** Dana Anderson, Jessica Vavrus

**NOTES:** Dana and Jessica shared a proposal for a virtual April 27, 2022 General Membership Meeting; including confirmation of the cadence of organizing & hosting the 2023 Conference.

- The meeting will include shared learning/informational, business meetings, AESD celebrations & fun, state national updates.
- Goal to get materials for consideration to the membership 30 days in advance.
- Marcia and Merle volunteered to support 2022 planning, if needed.
- Future conference planning- Centralize coordination of Exec Board and Host ESD Planning committee

**VIII. 2022/23 Proposed AESD Budget Lead:** Tim Merlino

**NOTES:** Tim shared the proposed 2022/23 AESD budget for the board to recommend moving forward to approval by AESD general membership. Key points included:

- infrastructure investments to support strategic plan goals
- Additional staffing
- no change to ESD contribution amounts

Discussion of current capacity and staffing and future needs, as well as revenue support. Historically there has been a full-time support person.

**ACTION:**

- Marcia moved to push forward to membership for approval.
- Jim seconded the motion.
- The board voted to advance the budget proposal to the full membership for a vote.

**IX. AESD Executive Board Award of Distinction for 2022 Lead:** Jessica Vavrus

**NOTES:** Jessica reviewed the process and criteria for this annual AESD award and solicit two volunteers to support the selection process. The criteria for the award includes:

- Service and or contributions
- Demonstrated leadership
- Engagement with ESDs and

Current board members and superintendents are excluded from consideration.

Past recipients are Rep, Laurie Dolan, Larry MacGuffie. The award is a piece of student artwork from the local ESD art show.

**ACTION:** Merle, Cliff, and Marcia volunteered to serve as the 2022 award subcommittee to review and select this year's recipient.

**X. AESD Nomination Committee Recommendations Lead:** Marcia Henkle, Merle Kirby, James Sebree

**NOTES:** *The Nomination Committee shared their recommendation nominees for the 2022/23 AESD President and Vice President. Proposed Officer Nominations for 22/23:*

- President: Marcia Henkle
- Vice President: Terry Brandon

**ACTION:**

- Dale moved to accept committee nominations.
- Jim seconded the motion.
- The Board voted to advance the nominations to the full membership for a vote.

**Additional discussion:** Please include the nominee names and tenure on board in the report and link to their profile on ESD web sites.

**XI. Good of the Order Lead: Vice President Marcia Henkle / All**

**NOTES:** *Marcia led a round robin for group sharing.*

- 112- Replacing board member soon
- 101- Hired new Supt
- 114- Hired new Supt and brought on two new board members
- 189- New board member
- 113- Two new board members from recent elections, 7 new Supts next year, 11 district Supts new last year. On pace to change 50% of Supts in two year time period. Building new Supt supports
- 121- Four new board members
- 105- Two new board members
- 123- One board position open, new Supt in July, Feb meeting in person
- 171- Two new board members

**XII. Adjourn**

- Meeting adjourned at 3:04pm

**For Reference: 2021/22 Schedule**

<b>Important Dates &amp; Meetings</b>	<b>Topics</b>
<b>Study Session:</b> Sept. 14, 3-4:30pm, Zoom	<ul style="list-style-type: none"> <li>- AESD board foundations</li> <li>- 2021 Redesign Process</li> <li>- Officer vacancies</li> <li>- Potential Constitution updates</li> </ul>
<b>Meeting:</b> Sept. 28, 9-10:30, Zoom	<ul style="list-style-type: none"> <li>- Constitution Update Committee (affirm members)</li> </ul>
<b>Study Session:</b> Nov. 10, 3-4pm, Zoom	<ul style="list-style-type: none"> <li>- 2021 Redesign Process</li> <li>- Design Document &amp; Implications (AESD Constitution, etc.)</li> </ul>
<b>Meeting:</b> Nov. 18, 11:30 – 1:30pm, Bellevue	<ul style="list-style-type: none"> <li>- AESD Budget – Overview, background, 2021/22 Update</li> <li>- Formalize Nominating Committee</li> <li>- Update from Constitution Committee</li> </ul>
<b>Impt. Date:</b> At least 1 week prior to 3/4/22 mtg.	<ul style="list-style-type: none"> <li>- Send Board meeting materials &amp; proposed budget</li> </ul>
<b>Meeting:</b> Feb. 8March 4, 2022, 1-3pm, Zoom	<ul style="list-style-type: none"> <li>- 2022/23 Proposed Budget – approve to move to General Membership</li> <li>- Proposed Constitution Updates</li> <li>- Nominating Committee brings proposed officers slate forward</li> <li>- Determine Award Committee Members</li> </ul>
<b>Impt. Dates:</b> - Nomination Window - TBD	<ul style="list-style-type: none"> <li>- AESD Executive Board members to solicit nominations for the Annual AESD Board Award of Distinction</li> </ul>
<b>Impt. Date:</b> By March 24, 2022	<ul style="list-style-type: none"> <li>- Annual Conference Action Items to General Membership, specifically Constitution adjustments, Officer slate (Nominations Committee Report), Budget proposal, etc.</li> </ul>
<b>Meeting:</b> April 21, 12:15 – 1:45 Zoom	<ul style="list-style-type: none"> <li>- Prep for AESD annual conference</li> <li>- Other business as needed</li> </ul>
<b>Impt. Date:</b> Annual Membership Meeting, April 27, 11am – 2pm, Virtual	<ul style="list-style-type: none"> <li>- AESD Annual Conference and AESD Membership Business Meeting</li> <li>- Board to present budget, officer slate, proposed Constitution changes, etc.</li> <li>- AESD Board Award of Distinction presented</li> </ul>
<b>Meeting:</b> June 28, 12:00-2:30, Spokane	