

OESD 114  
Karen Sorger, President  
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AESD Board Members  
Gary Coe, ESD 101  
Bill Gant, President-Elect, ESD 105  
Dr. Richard Graham, ESD 112  
Howard Coble, ESD 113  
Karen Sorger, President, ESD 114  
Charlie Staadecker, ESD 121  
Brad Gingerich, ESD 123  
Larry MacGuffie, ESD 171  
Merle Kirkley, Past President, ESD 189



**AESD** ASSOCIATION OF  
EDUCATIONAL  
SERVICE DISTRICTS  
Nine ESDs. One Network.  
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AESD Executive Board Meeting  
January 27, 2014  
9:30 a.m. - noon  
Capital Region ESD 113/Tumwater  
\* Lunch served before departure

## agenda

1. Welcome, Introductions, Review of Agenda and Approval of 11.21.13 minutes  
*President Sorger will call the meeting to order, establish a quorum, provide a welcome and introductions, review the agenda and note any changes, and request approval of the minutes of the November 21, 2013 meeting held at the Bellevue Hyatt Regency.*
2. Reports/Discussion Topics
  - Legislative report  
*Marcia Fromhold and Jim Shoemake will provide updated legislative information two weeks in to the 2014 supplemental session. In addition, a reminder of AESD and local Board member roles and responsibilities related to legislative advocacy will be emphasized.*
  - Updates on current AESD Network initiatives  
*Superintendent/executive sponsors will provide short updates on a variety of Network initiatives/work.*
  - AESD Accreditation  
*Drs. Dana Anderson and Michael Dunn will provide the Board with an update on the proposed path forward for AESD Accreditation. In addition, the Board will need to appoint a successor for Larry McGuffie.*
  - 2014 AESD Conference  
*Dr. Michael Dunn will provide registration brochures for the annual AESD conference that will be held April 10-12, 2014 at The Davenport Hotel in Spokane. Key information and cut off dates for room reservations will be highlighted.*
  - AESA Update  
*Dr. Rich McBride will provide any information and updates from AESA.*
3. AESD Network Dues Assessment  
*The superintendents recommend an annual assessment of \$150,000 for the AESD Network, and the Board will be asked to approve the recommendation. Spreadsheets that provide information on the current status of the Network budget, and the projected ending fund balance based on a \$150,000 assessment, will be shared.*



4. Nominations for 2014-15 Leadership

*Per the AESD Constitution, President Sorger will discuss nominations for, and election of AESD leadership for 2014-15 (to occur at Annual Conference in April).*

5. Adjournment

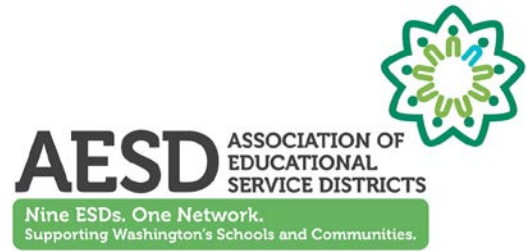
**NEXT MEETING**

AESD Executive Board Meeting  
Thursday, April 10, 2014  
12:30 – 3:00 p.m. (*lunch served at noon*)  
The Davenport Hotel, Spokane

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## **AESD Executive Board Meeting**

**November 21, 2014**  
**12:30 p.m. – 3:00 p.m.**

**\*\*\* Draft \*\*\* Meeting Minutes**

### **I CALL TO ORDER**

President, Karen Sorger called to order the meeting of the Executive Board at 12:39 p.m. on Thursday, November 21, 2013. This meeting was held in the Laurel Room of the Bellevue Hyatt Regency Hotel, Bellevue, Washington.

### **II ATTENDANCE RECORD**

Roll call was conducted. Quorum was declared. The following persons were present:

#### **ESD Superintendents**

Dr. Michael Dunn, NEW ESD 101  
Steve Myers, ESD 105  
Dr. Twyla Barnes, ESD 112  
Dr. Dana Anderson, ESD 113  
Bruce Hawkins, ESD 123  
John Welch, Puget Sound ESD 121  
Dr. Rich McBride, North Central ESD 171  
Dr. Jerry Jenkins, Northwest ESD 189

#### **ESD Board Members**

Gary Coe, NEW ESD 101  
Bill Gant, ESD 105  
Dr. Richard "Dick" Graham, ESD 112  
Dr. Howard Coble, ESD 113  
Karen Sorger, Olympic ESD 114 - President  
Joanne Sang, Puget Sound ESD 121  
Beverly Abersfeller, ESD 123  
Larry MacGuffie, North Central ESD 171  
Merle Kirkley, Northwest ESD 189

#### **Others Present**

Bill Keim, WASA  
Jim Shoemake, AESD Executive Services  
Mark Grasser,  
Megan Simmons, WSSDA

### III AGENDA REVIEW/APPROVAL: 11/21/13

After review, a motion was made by John Welsh (PSESD) to approve the draft meeting agenda without change. The motion was seconded by Bill Gant (ESD 105). Hearing and seeing no nays, the November 21, 2013 meeting agenda therefore became approved unanimously.

### IV ADOPTION OF PAST MEETING MINUTES

After review, a motion was made to adopt the draft meeting minutes without change for the September 17, 2013 board retreat/meeting. The motion was seconded. Hearing and seeing no nays, the meeting minutes therefore became adopted unanimously.

### V LEGISLATIVE REPORT

**Jim Shoemake reported** that changes have occurred in both the House and the Senate. Reminded board to use the AESD brochure when talking to legislative members and to let Jim and Marcia know who you talked with. Building strong relationships at the next level is a priority.

Dorn is expected to be more aggressive related to education issues during this session. He may be proposing a tax increase to fund education.

Continuing to monitor the McCleary requirements.

Ready to Learn/LAP/ECAP/College Bound presented to legislative committees recently; everyone mentioned that they could not do the work they do without the ESDs. Positive feedback!

### VI UPDATES ON CURRENT AESD NETWORK INITIATIVES

#### Updates of current AESD Network initiatives

- **Bruce Hawkins** updated the board regarding ESDs hosting Roadshow's focused on collaboration and support of Priority, Focus and Emerging Schools during the month of November 2013. Coaching Critiques of Emerging School Indistar plans are due on November 30<sup>th</sup> (or with OSPI approval December 30<sup>th</sup>). Requests to have Andy Kelly attend the December 18<sup>th</sup> Assistant Superintendent meeting to discuss 5329 and the implications for future ESD work have been submitted.
- **Jerry Jenkins** updated the board regarding WaKIDS/Early Learning. In the 2013-2014 year time will be allocated for in-person EL Coordinator's meetings and other meetings as funding is secured (currently two EL Coordinator's meetings will be funded by Gates). EL Coordinator PLC grant proposal is still pending. This proposal seeks to build capacity across the state and funding is targeted for two EL staff from each ESD to participate in ongoing learning and collaboration. The overall goal is to engage families and collaborate with both families and teachers. The federal government wants to know "how do parents feel about their child's kindergarten experience." All ESDs will use a standardized reporting form.
- **Dr. Michael Dunn** updated the board regarding English Language Arts; LLC and K – 4. Recently the Assistant Superintendents discussed the cost for the common literacy workshops. It was agreed that any costs for the commonly developed ELA work for both the LLC and the K – 4 groups would be free or low cost. Low cost to be loosely defined as, "covering expenses."

- **Dr. Rich McBride** updated the board regarding State Standards and Assessments. During the next month input will be provided related to the design of AWSP/OSPI Principal/Teacher Leader CCSS workshop series. There will be a concentrated effort to reach schools and communities where sexual health issues may be challenging.

## VII NOMINATIONS FOR 2014-15 LEADERSHIP

Members briefly discussed concerns related to not getting ballots back from school districts and an interest in partnering with WSSDA to market communications for AESD.

## VIII 2014 AESD CONFERENCE

**Dr. Michael Dunn** provided a brief update regarding the 2014 AESD Conference in Spokane. Jeff Utecht has been booked to provide the morning keynote presentation on Friday, April 11<sup>th</sup>. Saturday, April 12<sup>th</sup> Harvey Alvy will provide the morning keynote. Attendees will be able to select from three tours: MOBIUS Science Center; Pharmaceutical and Biomedical Sciences Building; and the Spokane Valley Technical Academy. Attendees will also be able to tour historical Spokane with Inland Empire Tours. This year marks the 40<sup>th</sup> anniversary of the Spokane Expo—this anniversary will be highlighted in some way.

## IX AESA UPDATE AND ANNUAL CONFERENCE

**Dr. Rich McBride** provided a brief update regarding the 2013 AESA Annual Conference Roundup. To be held in San Antonio, Texas, December 4 – 7, 2013. Conference focuses on the changing landscape of ESDs in a 2.0 World. Highlights include acknowledging award winners Wayne A. Bell (Kearney, Nebraska), Northeast Service Cooperative (Mountain Iron, Minnesota), Sue Feldman (Vancouver, Washington), and William G. Keane (Huntington Wood, Michigan).

## X AESD RECORDS ARCHIVING PROPOSAL

**Megan Simmons**, AESD Recording Secretary from WSSDA, provided an overview regarding digital archiving project proposal. Project would convert all historical hardcopy records—from 1991 to current date—into searchable PDF format. The Washington State Archives offers an affordable digital imaging service.

**The board members** briefly discussed the proposal and delegated the task to Dr. Rich McBride and Megan Simmons to learn more information about the cost and process of the proposed project. Dr. McBride and Ms. Simmons will report back to the AESD board with suggested next steps at the January meeting.

## XI ADJOURNMENT

President Sorger adjourned the meeting at 2:15 p.m.

Minutes submitted by: Megan Simmons, Policy Assistant, WSSDA



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Beginning Fund Balance, September 1, 2012	\$63,509.58				
Dues revenue, net of indirects	\$137,615.00				
Expenditures in 2012-2013:					
WASA contract	\$ (124,000.00)				
WASA mileage reimbursement	\$ (1,692.90)				
WASA June 2013 Summer Conference	\$ (804.13)				
AESA membership dues	\$ (7,075.00)				
Presenter fee-Starting Strong Conference	\$ (1,300.00)				
Center for Educational Effectiveness	\$ (250.00)				
Center for Educational Effectiveness	\$ (250.00)				
Printing-2012 Executive Summary for Legislators	\$ (79.17)				
Total	\$ (135,451.20)				
Ending Fund Balance, August 31, 2013	\$65,673.38	\$65,673.38	\$65,673.38	\$65,673.38	\$65,673.38
		<b>Option 1</b>	<b>Option 2</b>	<b>Option 3</b>	<b>Option 4</b>
		\$50,000.00	\$100,000.00	\$150,000.00	\$200,000.00
Dues revenue, net of indirects		\$ 45,872.00	\$ 91,743.00	\$ 137,615.00	\$ 183,486.00
<b>Anticipated expenditures in 2013-2014:</b>					
WASA contract	\$ (124,000.00)	\$ (124,000.00)	\$ (124,000.00)	\$ (124,000.00)	\$ (124,000.00)
WASA mileage reimbursement	\$ (1,692.90)	\$ (1,692.90)	\$ (1,692.90)	\$ (1,692.90)	\$ (1,692.90)
WASA June 2013 Summer Conference	\$ (804.13)	\$ (804.13)	\$ (804.13)	\$ (804.13)	\$ (804.13)
AESA membership dues	\$ (7,075.00)	\$ (7,075.00)	\$ (7,075.00)	\$ (7,075.00)	\$ (7,075.00)
Center for Educational Effectiveness	\$ (250.00)	\$ (250.00)	\$ (250.00)	\$ (250.00)	\$ (250.00)
Total	\$ (133,822.03)	\$ (133,822.03)	\$ (133,822.03)	\$ (133,822.03)	\$ (133,822.03)
Projected Fund Balance, assuming anticipated expenditures, August 31, 2014		-\$22,276.65	\$23,594.35	\$69,466.35	\$115,337.35

## AESD Network Funding Options

Equal Share 50% and Prorated Share 50% Based on the ESD's Total Expenditures

Amounts From FYE August 31, 2011 Financial Statements

Adjusted for Unusual, Non-Recurring Expenditures (Capital Acquisition, etc.)

As of June 20, 2012



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*\$200,000 Total Network Support:*

ESD	2010-2011 Expenditures	Percent of Overall Expenditures	Equal Share Amount (50% of Total)	Equal Share % of ESD's Expenditures	Prorated Share Amount (50% of Total)	Prorated Share % of ESD's Expenditures	Total Share Amount	Total Share % of ESD's Expenditures
101 NEWESD	\$ 17,243,911	7.540%	\$ 11,111	0.066%	\$ 7,146	0.043%	\$ 18,257	0.109%
105	\$ 17,314,093	7.571%	\$ 11,111	0.056%	\$ 8,419	0.043%	\$ 19,530	0.099%
112	\$ 52,098,726	22.782%	\$ 11,111	0.021%	\$ 22,278	0.043%	\$ 33,390	0.064%
113	\$ 26,787,504	11.714%	\$ 11,111	0.042%	\$ 11,249	0.043%	\$ 22,360	0.085%
114 OESD	\$ 14,943,923	6.535%	\$ 11,111	0.075%	\$ 6,351	0.043%	\$ 17,462	0.117%
121 PSESD	\$ 59,674,914	26.094%	\$ 11,111	0.017%	\$ 27,147	0.043%	\$ 38,258	0.060%
123	\$ 9,737,607	4.258%	\$ 11,111	0.118%	\$ 4,000	0.043%	\$ 15,111	0.161%
171 NCESD	\$ 13,654,686	5.971%	\$ 11,111	0.086%	\$ 5,537	0.043%	\$ 16,648	0.128%
189 NWESD	\$ 17,233,300	7.536%	\$ 11,111	0.060%	\$ 7,873	0.043%	\$ 18,984	0.103%
<b>TOTAL</b>	<b>\$ 228,688,664</b>	<b>100.000%</b>	<b>\$ 100,000</b>		<b>\$ 100,000</b>		<b>\$ 200,000</b>	

*\$150,000 Total Network Support:*

ESD	2010-2011 Expenditures	Percent of Overall Expenditures	Equal Share Amount (50% of Total)	Equal Share % of ESD's Expenditures	Prorated Share Amount (50% of Total)	Prorated Share % of ESD's Expenditures	Total Share Amount	Total Share % of ESD's Expenditures
101 NEWESD	\$ 17,243,911	7.540%	\$ 8,333	0.050%	\$ 5,360	0.032%	\$ 13,693	0.082%
105	\$ 17,314,093	7.571%	\$ 8,333	0.042%	\$ 6,314	0.032%	\$ 14,647	0.074%
112	\$ 52,098,726	22.782%	\$ 8,333	0.016%	\$ 16,709	0.032%	\$ 25,042	0.048%
113	\$ 26,787,504	11.714%	\$ 8,333	0.032%	\$ 8,437	0.032%	\$ 16,770	0.064%
114 OESD	\$ 14,943,923	6.535%	\$ 8,333	0.056%	\$ 4,763	0.032%	\$ 13,097	0.088%
121 PSESD	\$ 59,674,914	26.094%	\$ 8,333	0.013%	\$ 20,360	0.032%	\$ 28,694	0.045%
123	\$ 9,737,607	4.258%	\$ 8,333	0.089%	\$ 3,000	0.032%	\$ 11,333	0.121%
171 NCESD	\$ 13,654,686	5.971%	\$ 8,333	0.064%	\$ 4,153	0.032%	\$ 12,486	0.096%
189 NWESD	\$ 17,233,300	7.536%	\$ 8,333	0.045%	\$ 5,905	0.032%	\$ 14,238	0.077%
<b>TOTAL</b>	<b>\$ 228,688,664</b>	<b>100.000%</b>	<b>\$ 75,000</b>		<b>\$ 75,000</b>		<b>\$ 150,000</b>	

*\$100,000 Total Network Support:*

ESD	2010-2011 Expenditures	Percent of Overall Expenditures	Equal Share Amount (50% of Total)	Equal Share % of ESD's Expenditures	Prorated Share Amount (50% of Total)	Prorated Share % of ESD's Expenditures	Total Share Amount	Total Share % of ESD's Expenditures
101 NEWESD	\$ 17,243,911	7.540%	\$ 5,556	0.033%	\$ 3,573	0.021%	\$ 9,129	0.054%
105	\$ 17,314,093	7.571%	\$ 5,556	0.028%	\$ 4,209	0.021%	\$ 9,765	0.049%
112	\$ 52,098,726	22.782%	\$ 5,556	0.011%	\$ 11,139	0.021%	\$ 16,695	0.032%
113	\$ 26,787,504	11.714%	\$ 5,556	0.021%	\$ 5,624	0.021%	\$ 11,180	0.042%
114 OESD	\$ 14,943,923	6.535%	\$ 5,556	0.037%	\$ 3,175	0.021%	\$ 8,731	0.059%
121 PSESD	\$ 59,674,914	26.094%	\$ 5,556	0.009%	\$ 13,574	0.021%	\$ 19,129	0.030%
123	\$ 9,737,607	4.258%	\$ 5,556	0.059%	\$ 2,000	0.021%	\$ 7,556	0.080%
171 NCESD	\$ 13,654,686	5.971%	\$ 5,556	0.043%	\$ 2,768	0.021%	\$ 8,324	0.064%
189 NWESD	\$ 17,233,300	7.536%	\$ 5,556	0.030%	\$ 3,936	0.021%	\$ 9,492	0.051%
<b>TOTAL</b>	<b>\$ 228,688,664</b>	<b>100.000%</b>	<b>\$ 50,000</b>		<b>\$ 50,000</b>		<b>\$ 100,000</b>	

*\$50,000 Total Network Support:*

ESD	2010-2011 Expenditures	Percent of Overall Expenditures	Equal Share Amount (50% of Total)	Equal Share % of ESD's Expenditures	Prorated Share Amount (50% of Total)	Prorated Share % of ESD's Expenditures	Total Share Amount	Total Share % of ESD's Expenditures
101 NEWESD	\$ 17,243,911	7.540%	\$ 2,778	0.017%	\$ 1,787	0.011%	\$ 4,564	0.027%
105	\$ 17,314,093	7.571%	\$ 2,778	0.014%	\$ 2,105	0.011%	\$ 4,882	0.025%
112	\$ 52,098,726	22.782%	\$ 2,778	0.005%	\$ 5,570	0.011%	\$ 8,347	0.016%
113	\$ 26,787,504	11.714%	\$ 2,778	0.011%	\$ 2,812	0.011%	\$ 5,590	0.021%
114 OESD	\$ 14,943,923	6.535%	\$ 2,778	0.019%	\$ 1,588	0.011%	\$ 4,366	0.029%
121 PSESD	\$ 59,674,914	26.094%	\$ 2,778	0.004%	\$ 6,787	0.011%	\$ 9,565	0.015%
123	\$ 9,737,607	4.258%	\$ 2,778	0.030%	\$ 1,000	0.011%	\$ 3,778	0.040%
171 NCESD	\$ 13,654,686	5.971%	\$ 2,778	0.021%	\$ 1,384	0.011%	\$ 4,162	0.032%
189 NWESD	\$ 17,233,300	7.536%	\$ 2,778	0.015%	\$ 1,968	0.011%	\$ 4,746	0.026%
<b>TOTAL</b>	<b>\$ 228,688,664</b>	<b>100.000%</b>	<b>\$ 25,000</b>		<b>\$ 25,000</b>		<b>\$ 50,000</b>	

Note: The amounts presented, except for ESD 113, will tie to the F-185 (ESD financial statements). ESD 113 had a \$10,718,220 capital building expenditure that was backed out of their total.