

**DRAFT**

**AESD EXECUTIVE BOARD MEETING**

**Tuesday, June 27, 2006 – 1 – 3 p.m.**

**Doubletree Hotel, Spokane, WA**

**MINUTES**

**Call to Order:** AESD President, Howard Coble, called the meeting of the Executive Board to order at 1:05 p.m. The following were in attendance:

**ESD Superintendents**

Dr. Terry Munther, ESD 101  
Dr. Jane Gutting, ESD 105  
Dr. Twyla Barnes, ESD 112  
Dr. Bill Keim, ESD 113  
Dr. Walt Bigby, ESD 114  
Monte L. Bridges, Puget Sound ESD 121  
Bruce Hawkins, ESD 123  
Rich McBride, North Central ESD 171  
Dr. Jerry Jenkins, ESD 189

**ESD Board Members**

Ron Schmidt for Robert Bauer, ESD 101  
Bill Bauman, ESD 112  
Howard Coble, ESD 113  
Jean Wasson, ESD 114  
Ken Seng, Puget Sound ESD 121  
Brad Gingerich, ESD 123  
Randy Johnston, ESD 171  
Merle Kirkley for Gordon Griggs, ESD 189

**Others Present**

Tim Merlino, Chief Finance Officer, ESD 112  
Jerry McDermott, Assistant Superintendent, ESD 101  
Eldene Wall, Executive Assistant, North Central ESD 171  
Sara Ballard, Executive Secretary, ESD 101

### **Unable to Attend**

Patsy Callaghan, ESD 105

Robert Bauer, ESD 101

Gordon Griggs, ESD 189

### **Quorum**

President Coble welcomed members and guests. A quorum was established.

### **Approval of Agenda & Minutes**

Moved/Seconded/Carried/Seng/Wasson to approve today's agenda and the April 20, 2006 meeting minutes as presented with one change being noted by Dr. Jerry Jenkins to change "Northeast" to "Northwest" ESD 189.

**Executive Board Retreat:** Howard Coble recommended a board retreat be scheduled for sometime in September. The board agreed to schedule the retreat for Friday, September 29<sup>th</sup> at the Puget Sound ESD from 9 a.m. to 3 p.m.

**ESD Accreditation:** The board discussed the accreditation process. If ESDs do accreditation the process will need to be approved by the AESD board and membership and a procedure will need to be established. Dr. Munther will also be taking this to the AESA Executive Council meeting in Portland in July. Dr. Munther will see if AESA might be the national body that would accredit schools using our model. President Coble suggested that the various ESDs doing accreditation should report to a committee that will compile a recommendation. President Coble appointed Ken Seng, Patsy Callaghan and Dr. Gary Livingston to this committee. Once reports are submitted to the committee a recommendation can be made to this board. President Coble inquired with Dr.

Terry Munther to see if it might also be appropriate to present this at the AESA Conference in November.

**Corrected Constitution:** President Coble advised the board that he is working on a set of by-laws. President Coble has contacted Mary Randolph who is the parliamentarian for WSSDA. Ms. Randolph does a wonderful job and President Coble will see if she can do the by-laws for the board. President Coble will bring the by-laws back to the board at the September retreat.

**Financial Report:** President Coble reported that there is \$30,701.08 in the AESD checking account.

**Core Funding:** Dr. Twyla Barnes advised the board that every ESD's fiscal officer participated in a strong analysis of core funding and Tim Merlino is here to present their recommendation to the board. Mr. Merlino advised the board that the fiscal officers met on June 7<sup>th</sup> and discussed a needed core increase and how it should be structured. Rate reductions and rising costs, as well as programs that aren't getting funded that are supplemented by core funds, is a serious problem. The fiscal officers decided on how to go about a \$3.9M increase this year. The fiscal officers decided to use an old funding structure but update some of the elements. Recommendation is to restore full FTE superintendents and three curriculum positions at each ESD. The larger ESDs geographically (ESD 101 and ESD 113) would get an additional curriculum person and ESD 101 would also get an additional fiscal position. This recommendation would add anywhere from \$550K to \$700K to core and increases the overall request to \$5M. The recommendation also requests restoration of our travel budget and improvement in facility rate. Mr. Merlino advised the board that time is of the essence and

would like to have a schedule developed and inserted into the OSPI budget. Dr. Twyla Barnes requested board approval of this recommendation. Mr. Coble asked for any questions.

### **Approval of Proposed ESD Core Funding Request 2007-09**

Moved/Seconded/Carried/Wasson/Schmidt to approve the Proposed ESD Core Funding Request 2007-09 and adopt their recommendation as the AESD platform for core funding.

**Evaluation of Contract Services:** President Coble advised the board that one of the motions from the business meeting last April was to develop a process to evaluate the services we are receiving from our contract with WASA. Brad Gingerich, Randy Johnston and Bill Bauman, and their respective superintendents, served on the committee to evaluate the services we receive from WASA. The overall purpose of the expansion to the services agreement with the Washington Association of School Administrators (WASA) was to increase legislative advocacy, to promote interaction with OSPI and to partner more closely with the Governor's office and the ESD system of regional delivery for the students of the state of Washington. Bill Bauman, Walt Bigby and Howard Coble met with Jill Jacoby and Paul Rosier and advised them that we would be evaluating the process as well as share some of Norm Wisner's concerns. Although not in complete agreement they did discuss some adjustments that need to be made in services to AESD.

Moved/Seconded/Carried/Kirkley/Gingerich to adopt the ESD Professional Services Expansion Accountability report as presented by the committee.

**Executive Session:** President Coble requested an executive session that began at 1:35 p.m.

**Regular Session:** The board returned to regular session at 2:10 p.m.

**Regional School Improvement:** Bill Keim advised the board that the ESDs have done numerous proposals and that the assistant superintendents have been working on this for years. Bill emphasized that the ESDs need to continue to revise and integrate any changes into the plan that puts the ESDs at the center of school improvement. Jane Gutting advised that focus assistance from OSPI is being developed in one department and that those two teams of people are working separately. Twyla Barnes requested a minimum of three curriculum specialists should be the base of the proposal. Whether independently, or as a part of OSPI, school improvement is key to our independence.

**Regional Early Learning:** Jane Gutting advised that early learning staffs in the ESDs are working very hard to present the AESD with a white paper. As we move into legislative session there are going to be many opportunities. A goal of the Early Learning Council and K-12 Council will be for parent training and it seems like the logical source for providing that training would be the ESDs. The two goals of the Early Learning Council are to: (1) involve parents; and (2) transition into school. Jane advised that a lot will be happening between now

and our next meeting. Jane emphasized that it is critical to make Early Childhood a priority and hopefully the programs will continue to grow in the ESDs.

**Intervention and Retrieval:** Bill Keim advised that this topic was discussed at the ESD superintendents meeting. The ESD superintendents put a committee together to look at how we can have a more flexible proposal. Bruce Hawkins, Terry Munther and Twyla Barnes will serve on this committee. Monte Bridges advised that Terry Bergeson has commissioned a white paper on statewide dropout retrieval and that Norm Wisner is on the committee.

President Coble requested a follow-up report at the September retreat on Early Childhood, School Improvement and Intervention and Retrieval. The board agreed that we need to be out contacting our school district boards by the end of August. Twyla said that a meeting needs to be scheduled with OSPI and Terry Bergeson prior to August 30<sup>th</sup>. Jane Gutting will check to see if Terry Bergeson is available for a meeting while in Yakima at the Summer Institute at the beginning of August. President Coble advised that a message needs to be developed by July 14<sup>th</sup> so that OSPI can be contacted by August 1<sup>st</sup> and then legislative contacts and key party contacts contacted between August 1-30.

**WASL Results:** President Coble advised that there are two districts within our ESD that sent out personal letters to everyone who had any problems with the WASL. Bruce Hawkins advised that his ESD has 270 students in a summer program at \$400/student. Walt Bigby advised that they are assisting with retesting but not providing any instruction. Monte Bridges advised that they are providing training for local teams but are not doing any actual intervention.

President Coble advised that the board will take a long look at the regional plans at the retreat in September.

**Adjournment:** There being no further business, the meeting was adjourned at 4 p.m.

Respectfully submitted:

Sara T. Ballard  
Executive Secretary-ESD 101

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Howard Coble, President