

**Educational Service Districts**

ESD 101  
Spokane  
ESD 105  
Yakima  
ESD 112  
Vancouver  
ESD 113  
Olympia  
ESD 123  
Pasco  
North Central ESD 171  
Wenatchee  
Northwest ESD 189  
Anacortes  
Olympic ESD 114  
Bremerton  
Puget Sound ESD 121  
Renton

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**AESD EXECUTIVE BOARD**  
**Thursday, April 19, 2007**  
**Yakima Convention Center**

**MINUTES**

**Call to Order:** After a brief lunch, AESD President Howard Coble called the meeting of the Executive Board to order at 1:25 p.m. The following were in attendance:

**ESD Superintendents**

Dr. Terry Munther, ESD 101  
Dr. Jane Gutting, ESD 105  
Dr. Twyla Barnes, ESD 112  
Dr. Bill Keim, ESD 113  
Dr. Walt Bigby, Olympic ESD 114  
Janice Watson, Puget Sound ESD 121  
Bruce Hawkins, ESD 123  
Dr. Rich McBride, North Central ESD 171  
Dr. Jerry Jenkins, Northwest ESD 189

**ESD Board Members**

Robert Bauer, ESD 101  
Maggie Perez, ESD 105  
Bill Baumann, ESD 112  
Dr. Howard Coble, President ESD 113  
Jean Wasson, Olympic ESD 114  
Ken Seng, Puget Sound ESD 121  
Brad Gingerich, ESD 123  
Randy Johnston, North Central ESD 171  
Gordon Griggs, Northwest ESD 189

**Guests Present**

Loy Dale, ESD 112

**Others Present**

Jim Shoemake, AESD Executive Services  
Norm Wisner, AESD Legislative Liaison  
Dr. Paul Rosier, WASA Executive Director  
Martharose Laffey, WSSDA Executive Director  
Cindy Sands, WSSDA Staff Liaison

## **Introduction and Quorum**

President Howard Coble welcomed members and guests. A quorum was established.

## **Approval of Agenda and February Minutes**

Ken Seng clarified items in the February minutes: on page 5 under the AESD/AESA topic, the second sentence should be revised to read, “[h]e would like to continue to address the focus on board education between the AESD and the AESA,” and delete the remainder of the sentence. On page 3 under the topic, AESD Accreditation, the consultant is John Gott and not Gary Livingston.

On the agenda, President Howard Coble added the following items under Section IV. New Business: discussion of the updated strategic plan and an update on the Annual Conference; additionally, under item B., the topic is better described as AESD/AESA Board Education instead of AESD/AESA Relationship.

M/S/C/Griggs/Gingerich to accept the February minutes and agenda, as revised.

## **Budget Status Report**

Cindy Sands reported that the AESD budget balance was \$27,874.28 and it balanced with the bank statement. She explained the rationale for an increased assessment fee in the 2007 dues, explaining the increase was for the three additional meetings that were held in 2006 (a September retreat, a June meeting and a work session in November). Printing costs were higher than budgeted. Sands explained how those amounts are totaled and charged back to the ESDs in the form of an assessment fee. These are billed out along with the \$100 membership fee due. Bill Keim explained that the net proceeds from Bremerton’s Annual Conference were inadvertently sent by ESD 114 directly to ESD 105 instead of through the AESD accounting. They will try and avoid that in the future.

## **Reports**

### **Board Visitations Progress Reports**

Bill Baumann reported that three ESD office visits occurred in March. He thanked those who had participated, stating they were successful. ESD 112, Puget Sound ESD, and ESD 123 are visiting one another’s offices to meet staff and learn about programs. Baumann explained the purpose of the visits were to four fold: increase knowledge about the hosting ESD; build collaboration with other ESDs; get to know other board members better; and become better informed so better advocacy can occur on behalf of all the ESDs. He stated this assists in system-building and he recommended that the visits continue. In the visits, time was spent with staff to learn about various programs offered. Moreover, Baumann stated that this concept is supported by the strategic plan. Gordon Griggs suggested each ESD have an open invitation for other ESD boards to visit.

Due to the visibility of ESDs in legislation, Seng and Baumann agreed to give a brief update of their visits at the business meeting. Despite a lack of funding for ESDs to be a system, the advances that are occurring are due to the efforts of the AESD group.

## **Evaluation of Professional Services**

The legislative efforts and report were shared by Jim Shoemake and Norm Wisner, who distributed detailed summaries of their schedule and a summary of legislative bills and budgets to further regional delivery. Norm stated this year ESD were more visible in several pieces of legislation and they had believed they had good contact with various stakeholders. He explained the budget process and that it

will should be out by Saturday. Both expressed their appreciation for all the ESD superintendents who took time to testify on key issues. They explained they had split certain duties with Jim focusing primarily on work with the Office of Financial Management staff while Norm worked with the legislative staffers.

President Coble asked that Brad Gingerich report on the evaluation process. The evaluation team consists of Gingerich as chair, Bill Baumann and Randy Johnston. Gingerich stated a determination is being made on an evaluation instrument. By the end of May, each ESD board will receive an evaluation tool. He requested that each ESD review, provide input and report back to the evaluation team. A final recommendation will be made to the executive committee at its June summer meeting.

Dr. Paul Rosier described Norm and Jim as a terrific team to work with. They, along with Barb Mertens and Mitch Denning make a concerted effort on behalf of all ESDs. They have worked closely with the principals' association also. They're looking for additional money for the statewide Leadership Academy, in addition to the budget appropriation but with various grants. Dr. Walt Bigby gave accolades to the AESD for having two advocates championing the ESDs. As a suggestion, Norm said more could be done using the AESD Web site such as placing material there. Gutting said their ESD works through the WASA website for legislative issues. Gingerich reminded the members to ensure that their ESD knows what's going on so far as Norm and Jim's work goes.

### **AESD Accreditation**

Dr. Jerry Jenkins and Seng provided an update on AESD Accreditation. Seng reported that Black Hills-Tumwater had deferred their accreditation but three other schools, Warden High School, Mason Elementary and Secondary Schools are going forward. A meeting will be held at ESD 105 in May.

### **Role of AESD as Legislative Body for Performance Audit Global Report**

Keim reported on the ESD Performance Audit. He explained that the AESD had notified the state auditor that the AESD executive board was willing to act as the legislative body for purposes of receiving the report. Responding, the State Auditor consulted with the attorney general who stated that the AESD needed a separate body from the executive board. In other words, the auditors want a representation from each ESD formed as a separate group to receive the report and respond. There was discussion on how this could occur. It was decided that each ESD appoint a board member, either the same one or an alternative, to serve on the committee. The new committee was dubbed, "Educational Service District Coordinating Board," who will meet in Spokane to receive the global report and respond accordingly.

Jenkins suggested that the auditor will likely check to see if each individual ESD's minutes reflect that a board has appointed a representative to be on the coordinating board. Therefore, the committee agreed it was important to recommend to the membership that each ESD appoint a representative to be on the "*ESD Coordinating Board*".

M/S/C/Gingerich/Bauer to recommend to the AESD membership at the business meeting, that a legislative body (ESD Coordinating Board) be created to accept the AESD performance audit report. Each individual ESD will appoint a board member to serve on this legislative body.

It was decided that Gingerich would make a Board motion to the membership:

“To establish a Coordinating Board of the AESD for the purpose of the receipt of the Performance Audit Global Report and other such matters as prescribed by Initiative 900. That each ESD Board shall select one elected member to serve on the Coordinating Board.”

Keim reported that some ESDs had received their reports, but they did not incorporate a lot of the suggested changes that were made. Lou Adams, lead staff of the performance audit will report at Saturday’s meeting on the process, timeline and the format. Expecting that the report will exceed 1,000 pages, the report will be in a CD format. It will have a citizens’ report and a list of recommendations.

Keim also explained that a public K-20 broadcast is required for the public hearing, to be available at each ESD and the final report will likely be delivered by the end of May. With that, the focus of the summer June meeting in Spokane will be to determine how to implement the recommendations and if so, how and when that would be done.

In June, we need to be finalizing the decisions to the report. Thereafter, updates will be due in July.

Jean Wasson suggested that the audit process can be positive as it gives the ESD a tool to examine itself.

#### **New AESD letterhead**

Sands provided an estimate of printing costs. It was the consensus that most members will use their own printer to create stationary, thus eliminating costs for printing.

#### **Progress on Strategic Plan.**

Keim explained the cyclical nature of the strategic report, and therefore there is not an official “end” date. He commented on the following areas:

Under Goal 3, “Further the development of ESDs as an effective statewide system of regional support” - Strategy A, “Develop an agreed upon list of services common to all ESDs as part of a statewide delivery system” – This has been delayed due to current performance audit.

Under Goal 3, Strategy C, “Develop strategy and system to more effectively communicate the efficiencies and benefits offered by the statewide system of ESDs. This has also been delayed for now.

Keim stated he would give an update on the strategic plan at tomorrow’s membership business meeting.

He also reminded members that as a result of the Performance Audit results, some of these may be revised or changed.

#### **AESD Annual Conference.**

Gutting thanked Bigby for annual conference documents he submitted and reported that there’s 98 registered along with 11 guests. She reported they had increased their sponsorship by asking everyone for an increase. She explained that the program is structured so that there is mingling among members of the different ESDs. She also explained the new logo is produced on the portfolios, a banner, cups, lapel pins, pens and other items.

The board took a short break at 2:45 p.m. and resumed meeting at 2:55 p.m.

### **Legislative Report**

Norm provided the legislative report, explaining that many of the items that do not pass will return next session. He advised members in the interim to be ready as they return.

Detailed supportive summaries of bills of interest were submitted to members.

He reported that the safety bill (SB 5097) that was in appropriations and stagnant, suddenly came back and passed following the Virginia Tech massacre.

The Leadership Development (Math and Science) regional bill, SB 5955 that provides \$5.5 million has passed. This establishes a regional delivery system for math, science to ESDs. Rosier explained the phases, with phase one being design and phase two being implementation.

HB 1906, improving math and science education passed, creating a “coaches institute.” The ESD will be asked to train, develop, model and recruit math and science coaches.

Core ESD Funding – Norm met with Representative Dunshee about funding for Core services, and while the House supported it, the Senate did not.

SB 5828, the Early Childhood Development and Learning bill passed. This bill establishes an Early Learning Advisory Council and directs the Dept of Early Learning (DEL) to establish a rating system for licensed child care center, homes and early learning program. Both the Thrive by Five and the DEL are anticipated to have an impact at the national level. Both have good relationships with ESDs. The goal is to have Thrive by Five in each ESD. Additionally, there are plans to secure private funding. Norm clarified that early learning is birth through 8. The ESDs will be coordinating those programs.

HB 1051, an act relating to completing the high school diploma at a community college is currently in conference. If it passes, it is likely the ESD will be asked to work with the community college to implement this program. The amount appropriated is \$1.0 million.

HB 1573, the dropout prevention, intervention and retrieval bill passed.

Leadership Academy garnered \$1.3 million, to provide professional growth opportunities for school administrators.

An enhancement for special education funding was appropriated at \$60.5 million.

Jim Shoemake gave an overview of the budget. Jim will provide the legislative update at tomorrow’s business meeting as Norm will be back on the hill monitoring legislative action.

### **AESD/AESD board education**

Seng gave a report and requested that the incoming president, Bauer, work with Bruce Hawkins and his staff and Jenkins and explore if they can tie in AESA on Thursday morning for training for ESD board members – and find out what other ESDs are doing for board education. He requested that Bauer and Munther help him move that forward.

**Next Board Meeting**

President Coble announced that a special meeting of the ESD board will be held in Spokane in conjunction with the AWSP/WASA Summer Conference. It will be held at the conclusion of the conference on Tuesday, June 26<sup>th</sup> beginning at 12:00 noon or as soon thereafter.

**AESD Budget 2007-08**

Keim reviewed the current year's budget and explained how expenses are assessed in the current year and charged back to the ESDs with the subsequent year's dues. Because of the increased AESD activities, the assessment has increased. Additionally, the AESD provided advance funding for some expenses to get the Accreditation program off the ground. We're showing a proposed budget for next year of \$ 27,000.

M/S/C/Seng/Griggs to approve the 2007-08 budget and present it to the membership for approval.

Bauer and Keim will explain the budget to the membership.

**Other business**

Martharose Laffey reported on WSSDA's WSQA assessment process. She announced that Chuck Namit had retired and the association had a position available for Director of Leadership Training and the position had been extended. She reported that Yakima School board member, Martha Rice was elected as our new vice president. She announced the upcoming Opportunities Conference in SeaTac, a joint effort with Idaho, Nevada, and Oregon to showcase diversity programs. She reported on the student achievement task force and the new superintendent search service.

President Coble announced that Brian Talbot will receive recognition for the work he's done with ESDs nationally.

There being no further business, the meeting adjourned 3:58 p.m.

Respectfully submitted,

Cindy Sands  
Recording Secretary

Approved:

Howard Coble, President