



## Association of Educational Service Districts

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### AESD Executive Board Meeting

Kitsap Conference Center

1:00 p.m.

April 20, 2006

### MINUTES

**Call to Order:** Maggie Perez, AESD President, called the meeting to order at 1:25 p.m., following the luncheon. The following members were in attendance:

#### ESD Superintendents

Dr. Terry Munther, ESD 101  
Dr. Jane Gutting, ESD 105  
Dr. Twyla Barnes, ESD 112  
Dr. Bill Keim, ESD 113  
Dr. Walt Bigby, ESD 114  
Dr. Monte Bridges, Superintendent of Puget Sound ESD 121  
Bruce Hawkins, ESD 123  
Rich McBride, North Central ESD 171  
Dr. Jerry Jenkins, Northwest ESD 189

#### ESD Board Members

Robert Bauer, Vice President, ESD 101  
Maggie Perez, President, ESD 105  
Bill Baumann, ESD 112  
Howard Coble, ESD 113  
Jean Wasson, ESD 114  
Ken Seng, Puget Sound ESD 121  
Brad Gingerich, ESD 123  
Randy Johnston, North Central ESD 171  
Gordon Griggs, Northeast ESD 189

#### Other ESD Board Members and Guests

Norm Wisner, AESD Legislative Liaison  
Eldene Wall, Executive Assistant, North Central ESD 171  
Ann Campbell, ESD 112  
Dick Graham, Legislative Representative, ESD 112  
Simion Bautista, North Central ESD 171  
Jill Jacoby, WASA Executive Director  
Martharose Laffey, WSSDA Executive Director  
Cindy Sands, WSSDA Staff Liaison

## Quorum

President Perez welcomed members and guests. A Quorum was established.

## Approval of Agenda

Moved/Seng/Seconded/Carried to amend the April agenda by combining Item II(B)(4) Executive Services Director Committee under Item III(A)(2) Agreement for Professional Services and discuss them together.

Moved/Griggs/Seconded/Carried to add discussion of the Accreditation issue under New Business.

## Approval of Minutes

Moved/Wasson/Seconded/Carried to approve the Minutes of February 13, 2006.

## Committee Reports

Resolutions – No action reported.

Nominations – Ann Campbell reported on the slate of officer candidates if Association continued to operate under the current Constitution:

President - Howard Coble, ESD 113

President - Elect Robert Bauer, ESD 101

Vice President - Ken Seng, Puget Sound ESD 121

and the slate of officers should the amended Constitution be adopted:

President - Howard Coble, ESD 113

Vice President - Robert Bauer, ESD 101

Past President - Maggie Perez, ESD 105

There is also an opportunity for nominations to be made from the floor.

Constitutional – Howard Coble provided an overview of the constitutional changes and asked that Gordon Griggs address specific questions. Griggs reported that under Article 5(2)(b) that the immediate past president would be designated as the officer to serve. A set of bylaws would be developed that will provide more detailed information about the operation of the Association. This will be discussed at the next meeting. Coble will provide an overview of the proposed constitutional changes at Friday's business meeting.

Moved/Seng/Seconded/Carried that the AESD executive board recommends that the AESD membership adopt the proposed amended constitution.

## Financial Report

Walt Bigby reviewed the 2004-05 AESD budget. He reported as of August 31, 2005, the balance was \$19,260 and that this year's balance in August 2006 will be approximately \$24,000. He also reviewed the draft budget for 2006-07. He suggested the committee give some thought about the role and purpose of the AESD conference and if the goal was to raise revenue through sponsorships, or provide a chance for celebration and inspiration for the members. There was consensus that this should be discussed at the fall meeting. There was discussion on how the ESDs handled "no-shows" at conferences. It was also clarified that any alcoholic beverages served were purchased with sponsorship money and not AESD funds.

It was reported by Coble that he and Cindy Sands had visited the Washington Business Bank and had established an interest-bearing checking account for the AESD.

Moved/Coble/Seconded/Carried that the AESD budget for 2006-07 be approved.

### **Agreement for Professional Services/Executive Services**

It was decided that a draft Agreement for Professional Services would be provided to the membership at Friday's business meeting for a vote. If the body approved the Agreement, then an appointed subcommittee would work out the contract details.

Coble reviewed the history of the Executive Services concept first discussed at last September's retreat. The services provided by Norm Wisner have been exemplary. Some of the responsibilities that have been fulfilled are: facilitating the legislative program, legislation/WACS, communications, legislative budgets, act as liaison with educational groups, attending the AESD meetings and conference and performing interim legislative activities. However, there were other services still needed: greater coordination and communication among the ESDs resulting in a more effective statewide system; increased system capacity to deliver certain statewide services; expanded technical assistance to individual ESDs; more persistent advocacy for enhanced legislative support; and improved communication with OSPI and policy makers regarding the ESD regional delivery system.

The agreement proposed that a new contract be negotiated with WASA reflecting the need for expanded services and each ESD would provide an additional \$3,000 to that end. It was also clarified that any executive services position would be an employee of WASA and not of the AESD.

There was a consensus that the professional services contract was a good intermediate step as some of the ESDs were not ready to commit to a full-time executive director. Twyla Barnes stated that system building was the concept behind the proposal.

Moved/Seng/Seconded/Carried to present the draft agenda on Agreement of Professional Services at the business meeting on Friday, including the notations of the two notes added and movement of the 1<sup>st</sup> bullet to the second page.

### **2006 Legislative Update**

Norm Wisner distributed the legislative report and reviewed pertinent parts. He reported that core funding was not considered. The Governor's new Early Learning Department was discussed, along with the need for intervention and dropout retrieval programs. He distributed a written legislative summary to the committee.

It was reported that the state performance audits will begin first with the ESDs and will be performed by contracted auditors, not state auditors. They will look at travel and other expenses of the ESDs.

### **ESD Superintendent's Report**

Walt Bigby gave the superintendent's report. He reported on various action steps in reaching each of the five different goals. Two matrixes were disseminated including one with each regional services' programs offered in the areas of early learning, instructional materials, school improvement, and supportive programs A & B.

### **September Retreat**

Ken Seng reported on the usefulness of last September's retreat. It was suggested that another one be scheduled to establish priorities again. It was suggested that the AESD meet soon, in the summer. Coble suggested scheduling a summer meeting in conjunction with the AWSP/WASA Conference in Spokane on June 27. Terry Munther will

check on meeting space. Core funding and a legislative agenda will be discussed and planned. Jane Gutting suggested that a subcommittee work on a set of bylaws for consideration during this time period.

### **AESA**

Ken Seng reported that the main issue was whether to continue the preconference due to some problems with its "timing." It was announced that Terry Munther was appointed to the AESA executive council, and has also been named as chair of the Federal Elections Relations committee.

### **Accreditation Services**

Jerry Jenkins gave a brief history on the accreditation process. Last year's legislature moved the State Board of Education out of the accreditation role and they are now only allowed to accreditate private schools. There are numerous public schools who are in a "holding pattern" awaiting accreditation.

Moved/Griggs/Seconded/Carried that the AESD establish an accreditation program that authorizes the AESD Executive Committee to accredit schools on its behalf using the previously-approved accreditation process.

Jenkins will present this issue at Friday's business meeting.

### **WSSDA Report**

Martharose Laffey reported on recent activities by WSSDA. Two task forces are the Trust Lands and the Student Achievement areas. WSSDA has increased the number of regional meetings. Laffey reported how essential the ESD services are for many school districts and WSSDA would assist in any way to help get helpful feedback. WSSDA is reinstating its superintendent search service using local consultants. She thanked Rich McBride for sponsoring three members to participate in the Leadership WSSDA program. Other items reported were the paperless board meeting service (BoardDocs), Annual Conference, and E-Clippings. Laffey invited the AESD to use the new conference center for its retreat, if desired.

### **WASA Report**

Jill Jacoby announced her retirement effective July 1. Paul Rosier is her replacement and he strongly supports ESDs. Jacoby announced that WASA, WSSDA and WASBO will be meeting on the performance audits. She discussed WASA's Communication toolkit and that one for 2008 is under development.

### **Other Business**

The committee reviewed assignments for the business meeting on Friday.

### **Adjournment**

There being no further business, the meeting was adjourned at 4:00 p.m.

Respectfully submitted,

Cindy Sands  
Recording Secretary